



## PURCHASING DEPARTMENT - BUYER COMMODITIES

Buyers are available to help you with commodities as listed below. Please refer to the Purchasing website for additional purchasing information: <http://purchasing.jordandistrict.org/>

### **DIRECTOR**

**Kurt Prusse (801-567-8710)**

Architects/Engineer Services  
Business Services Contracts  
New Construction over \$250k  
    New Schools  
    School Remodels  
    Summer Projects  
RFP - Business, HR, Insurance, Payroll

### **ADMINISTRATIVE ASSISTANT**

**Kris Wishart (801-567-8708)**

Amazon Business  
P-Card Administrator  
Travel Invoices

### **TRAVEL BUYER**

**Stephanie Nicholson (801-567-8711)**

Charter Bus/Transportation  
Travel - Employees  
    Groups  
    Students

### **SENIOR BUYER - Brenda Veldevere (801- 567-8703)**

Assistive Technology Products  
Bookbinding Services  
Books - Textbooks & Media  
Curriculum  
    Testing  
    Special Education  
    Student Services  
Flags  
Fundraisers  
Interpreting Services

Laminating  
    Film  
    Laminators  
Magazines & Periodicals  
Maps  
Mascot Costumes  
Medical Equipment & Supplies  
Mental Health Services  
Nursing Services  
First Aid Supplies  
    AEDs  
    Trauma Kits

Office Supplies  
    ODP (Office Depot) Administrator  
Paper & Envelopes  
PE/Recess Supplies  
Professional Development  
    Seminars  
    Speakers  
    Training  
    Workshops  
Scientific Equipment  
Software - Curriculum  
Stockroom Supplies

### **SENIOR BUYER - Tonya Hodges (801-567-8706)**

Computers  
    Laptops  
    Monitors  
    Peripheral Accessories  
    Printers  
    Scanners  
    Tablets

Furniture  
    Cafeteria  
    Classroom  
    Filing Cabinets  
    Library  
    Office  
    Vocational Furniture & Equipment  
    Whiteboards - Interactive

Software - Non-curriculum  
VOIP Phone Systems

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**BUYER - David Burbridge (801-567-8702)**

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Asphalt Paving & Repair	Dance & Specialty Floors	New Construction <u>under</u> \$250k
Auditorium Equipment	Elevator Service & Repair	Special Projects
Blinds & Window Coverings	Equipment Rental	Playground
CTE	Facilities Services	Equipment
Automotive Shop	Carpentry	Replacement Parts
Firefighter Instruction Supplies	Electrical	Portable Classrooms
Vocational Agricultural	Grounds	Signs, Marquees & Scoreboards
Vocational Tools	HVAC	Transportation
Welding Gases & Equipment	Painting	Vehicles
Woodshop Equipment	Plumbing	Walkie Talkies
Custodial	Security	Whiteboards - Mounted
Ice Melt	Fencing	
Insecticide	Lamps - Fluorescent, Incandescent	
Pest Control Traps	Lockers - New & Remodel	
Salt	Maintenance Warehouse Inventory	
Weed Killer		

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**BUYER - Lisa Cook (801-567-8707)**

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Audio Visual Equipment & Supplies	Custodial	Nutrition Services (continued)
Classroom A/V	Equipment	Kitchen Repair Parts
Document Cameras	Hardwood Floor Refinishing	Large Kitchen Equipment
Projectors & Lamps	Inventory	Small Kitchen Equipment
Television Equipment & Accessories	Pest Control Services	Smallwares
Appliances - Large & Small	Restroom Supplies	Pictures
Athletics - Large Equipment	Supplies	Safes
Calculators	Digital Duplicators & Supplies	Toner, Ink & Supplies
Cameras, Photo Supplies & Equipment	Graduation	Uniforms - All Types
Ceramics & Kilns	Supplies	Athletics
Copy Machine Equipment, Supplies	Venues	Band
& Repair Parts	Music	Nutrition Services
CTE	Instruments	School
3D Printers	Piano Tuning	Vending Machines - Snack & Beverage
Barber & Nail Class Supplies	Repair	Waste Removal
Drones	Sheet Music	E-Waste/Electronics Recycling
Robotics & Coding Kits	Nutrition Services	Recycling
Sewing Machines & Maintenance	Cafeteria Supplies	Yearbooks
Veterinary Supplies	Food	
	Frozen	
	Inventory	
	USDA	

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**PURCHASING ASSISTANT - Rachel Mariano (801-567-8714)**

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Cerlox Binding Machines & Supplies	Printing	School & Office Supplies
Diplomas	Promotional Items	Die Cutters & Supplies
Graphic Design	Embroidery	Paper Cutters
Mailing Equipment & Supplies	Engraving	Shredders
Nameplates	Screen Printing	Stamps - Custom, Self-Inking
Planners	Retirement Awards & Gifts	Trophies & Awards
		Web Design Services