



PURCHASING DEPARTMENT - BUYER COMMODITIES

Buyers are available to help you with commodities as listed below. Please refer to the Purchasing website for additional purchasing information: <http://purchasing.jordandistrict.org/>

DIRECTOR

Kurt Prusse (801-567-8710)

Architects/Engineer Services
Business Services Contracts
New Construction over \$250k
 New Schools
 School Remodels
 Summer Projects
RFP - Business, HR, Insurance, Payroll

ADMINISTRATIVE ASSISTANT

Kris Wishart (801-567-8708)

Amazon Business
P-Card Administrator
Travel Invoices

TRAVEL BUYER

Stephanie Nicholson (801-567-8711)

Charter Bus/Transportation
Travel - Employees
 Groups
 Students

SENIOR BUYER - Brenda Veldevere (801- 567-8703)

Assistive Technology Products
Bookbinding Services
Books - Textbooks & Media
Curriculum
 Testing
 Special Education
 Student Services
Flags
Fundraisers
Interpreting Services

Laminating
 Film
 Laminators
Magazines & Periodicals
Maps
Mascot Costumes
Medical Equipment & Supplies
Mental Health Services
Nursing Services
First Aid Supplies
 AEDs
 Trauma Kits

ODP (Office Depot) Administrator
Paper & Envelopes
PE/Recess Supplies
Professional Development
 Seminars
 Speakers
 Training
 Workshops
Scientific Equipment
Software - Curriculum
Stockroom Supplies

SENIOR BUYER - Tonya Hodges (801-567-8706)

Computers
 Laptops
 Monitors
 Peripheral Accessories
 Printers
 Scanners
 Tablets

Furniture
 Cafeteria
 Classroom
 Filing Cabinets
 Library
 Office
 Vocational Furniture & Equipment
 Whiteboards - Interactive

Software - Non-curriculum
VOIP Phone Systems

BUYER - David Burbridge (801-567-8702)

Asphalt Paving & Repair	Dance & Specialty Floors	New Construction <u>under</u> \$250k
Auditorium Equipment	Elevator Service & Repair	Special Projects
Blinds & Window Coverings	Equipment Rental	Playground
CTE	Facilities Services	Equipment
Automotive Shop	Carpentry	Replacement Parts
Firefighter Instruction Supplies	Electrical	Portable Classrooms
Vocational Agricultural	Grounds	Signs, Marquees & Scoreboards
Vocational Tools	HVAC	Transportation
Welding Gases & Equipment	Painting	Vehicles
Woodshop Equipment	Plumbing	Walkie Talkies
Custodial	Security	Whiteboards - Mounted
Ice Melt	Fencing	
Insecticide	Lamps - Fluorescent, Incandescent	
Pest Control Traps	Lockers - New & Remodel	
Salt	Maintenance Warehouse Inventory	
Weed Killer		

BUYER - Lisa Cook (801-567-8707)

Audio Visual Equipment & Supplies	Custodial	Nutrition Services (continued)
Classroom A/V	Equipment	Kitchen Repair Parts
Document Cameras	Hardwood Floor Refinishing	Large Kitchen Equipment
Projectors & Lamps	Inventory	Small Kitchen Equipment
Television Equipment & Accessories	Pest Control Services	Smallwares
Appliances - Large & Small	Restroom Supplies	Pictures
Athletics - Large Equipment	Supplies	Safes
Calculators	Digital Duplicators & Supplies	Toner, Ink & Supplies
Cameras, Photo Supplies & Equipment	Graduation	Uniforms - All Types
Ceramics & Kilns	Supplies	Athletics
Copy Machine Equipment, Supplies	Venues	Band
& Repair Parts	Music	Nutrition Services
CTE	Instruments	School
3D Printers	Piano Tuning	Vending Machines - Snack & Beverage
Barber & Nail Class Supplies	Repair	Waste Removal
Drones	Sheet Music	E-Waste/Electronics Recycling
Robotics & Coding Kits	Nutrition Services	Recycling
Sewing Machines & Maintenance	Cafeteria Supplies	Yearbooks
Veterinary Supplies	Food	
	Frozen	
	Inventory	
	USDA	

PURCHASING ASSISTANT - Rachel Mariano (801-567-8714)

Cerlox Binding Machines & Supplies	Printing	School & Office Supplies
Diplomas	Promotional Items	Die Cutters & Supplies
Graphic Design	Embroidery	Paper Cutters
Mailing Equipment & Supplies	Engraving	Shredders
Nameplates	Screen Printing	Stamps - Custom, Self-Inking
Planners	Retirement Awards & Gifts	Trophies & Awards
		Web Design Services