

Mountain State Schoolbook Depository
Jordan School District Return Tracking Sheet

Name of School _____

Return Authorization Number _____

(Call Mountain State Schoolbook for RA# at 1-800-995-1444. Have P.O. and the ISBN # of Item(s) you wish to return)

Number of Boxes Returned _____

(Please mark each box with the RA# and list them as box 1 of 3, 2 of 3, 3 of 3)

Return Initiated by _____

Tracking Information

Date Picked up from School ____/____/____

Signature (District Driver) _____

Date Returned to Warehouse ____/____/____

Signature (Warehouse) _____

Date Returned to MSSD ____/____/____

Signature (MSSD) _____

Copy to be filed by Central Warehouse