

GROUP TRAVEL QUOTE

This quote is for Jordan School District Travel. Please fax a signed copy to Lisa Roybal, Travel Buyer at (801) 567-8725. For questions, please call me at (801) 567-8714.

Name of Group: _____

Name of Agency: _____

Name of Agent: _____

Date Quoted: _____

Flight Reservations:

Airline _____

Airfare/person including tax: _____

Refundable/Non-refundable? Change penalty _____

Number of tickets needed _____

Bus Charter:

Charter Company _____

Type of Bus (Ex. 49 psgr) _____

Price per bus _____

Number of buses needed _____

Total _____

Rental Vehicles:

Car Company _____

Type of Vehicle _____

Rate per Vehicle _____ Daily/Weekly (circle)

Mileage, Unlimited (circle) or _____

Number of Vehicles Needed _____

Total of all vehicles incl. Tax _____

Hotel:

Name of Hotel _____

Rate/night: Sngl _____ Dbl _____ Trpl _____ Quad _____

Tax percentage rate: _____

Number of rooms needed _____

Number of nights _____

Total: Room rate X # rooms X # nights X tax rate= _____

Agency Service Fee:

Fee per person _____

Additional fees/charges (specify) _____

Travel Agent Signature: _____

Group Leader Signature: _____